



**GOSHEN COUNTY
FAIRGROUNDS WEST ENTRANCE
PRE-BID AGENDA
February 6, 2013 – 1:30 p.m.**

1. **Introductions**
2. **Attendance Sheet – If your name is not on the attendance sheet, you will not be allowed to bid**
3. **A list of Questions & Comments from pre-bid conference** will be issued. Verbal discussions and phone calls are not binding; only changes issued as addenda are binding.
4. **Overall Project Description**
5. **Project Funding** – WYDOT TEAL grant, SLIB Grant
 - A. The County will have to wait to be reimbursed by the funding agencies for most pay requests, therefore, please allow up to 45 days to receive payment (although most will be made within about two weeks).
 - B. **Bid Opening** – Thursday, February 14, 2013 at 1:30 p.m. MST
BenchMark of Torrington, 119 East 19th Avenue, Torrington, WY 82240
 - C. **Bid Award** – Recommendation of Award will be issued to the County Commissioners at their regular meeting on Tuesday, February 19, 2013. A Notice of Award will be issued the following day.
 - D. **Schedule:** Contractor will have until July 12, 2013 to complete the Work. (Agreement Article 3, Section 3.1)
9. **Submittals:**
 - a. Proposal and Proposal Schedule
 - b. Bid Bond
 - c. List of suppliers & subcontractors
 - d. Residency and/or State of Incorporation shall be established per the bidding documents
10. **General Items**
 - a. The Wyoming Public Works Standard Specifications, 2001 Edition (as amended by the special provisions) shall apply. All work shall be in conformance with these standards and specifications.
 - b. Wyoming One Call. 1-800-849-2476 or 811 or <http://www.call811.com>.

It shall be the contractor's responsibility to verify the actual location and elevations of existing utilities which may be in conflict with the proposed construction. If a conflict does exist, the contractor shall notify the engineer prior to construction so that adjustments can be made.

It will be the responsibility of the contractor to notify all utilities when construction work begins in the vicinity of any utility lines and arrange for a representative of the utility to be present if the contractors operations are in close proximity to any lines in their existing or relocated position which could create a hazardous condition.

- c. Staging Area – land is available just north of the retention pond as shown on the plans
- d. Surveying
 - i. BenchMark will provide construction staking
 - ii. Contractor must give 48 hours' notice before staking is needed
- e. Traffic Control
 - i. Work will be done within the WYDOT right-of-way. Traffic control plans must be approved by WYDOT prior to any work beginning within the right-of-way.
 - ii. Contractor is responsible for any permits necessary to complete work within the WYDOT right-of-way
- f. Work to be done prior to construction
 - i. Asphalt to be reclaimed will be done by the County just prior to construction
 - ii. Goat barn and chain link fence which show up in the aerial photograph on the plans will be removed by Others by March 1.
 - iii. Water lines to the hydrants at each end of the goat barn will be capped off and hydrants will be removed by the County as soon as the goat barn is removed.
- g. Utilities
 - i. Cable TV lines and phone lines currently exist over the west entrance. Those lines and their associated poles will be relocated prior to the start of construction.
 - ii. One or both of those utilities may place their lines underground at the west entrance. Contractor and BenchMark will coordinate with them to so that this can be done prior to placing the surfacing material in the entrance.
- h. Concrete Surfacing
 - i. The location of the end of the concrete surfacing on the west entrance road is shown on the plans. However, that may be negotiated depending on where the bids end up compared to the funding. The same is true for the end of the grading of the west entrance road.
- i. Colored Concrete
 - i. All of the pathway will be colored concrete except for the tie-in area at the east entrance.
- j. Trench Drain
 - i. Contractor may either order a complete trench drain pre-manufactured, or may build the box and order a pre-manufactured cover.
- k. Shrubs will be planted 6' apart as stated in the special provisions, not 4' apart as shown on the plan drawings.
- l. Signage
 - i. Two of the signs along US Highway 26/85 will be 36" LED-enhanced, solar powered. These signs shall be connected wirelessly to a sensor located on or near the stop sign at the Fairgrounds exit which will trigger the lights to flash when a second car has been waiting in line for at least 3-5 seconds.
- m. Drip line

11. Addendum

- a. Revised Bid Sheet
 - i. Sensor System
 - ii. Removal of White Edge Line

12. Questions

13. Site Tour



QUESTIONS AND ANSWERS
From the
Goshen County Fairgrounds West Entrance Pre-Bid Conference

February 6, 2013

The following items and questions were discussed during the pre-bid conference:

1. **Sensor System** – The best solution for this seems to be a loop detection system in the pavement. The loop system should be placed so as to recognize a second vehicle sitting in line to access the highway. The loop should trigger the LED-enhanced signs after a vehicle has been there for five seconds, and cause the signs to flash for an additional three seconds every time a car passes over it when there is a constant stream of vehicles.
2. **Marquee Sign** – The sign is connected to electricity so it can be illuminated at night. When relocating it, the electricity to it must also be extended to continue providing electricity to it. The electricity comes from a panel on the side of the restroom nearest to it. This extension of electricity will be subsidiary to the bid item "Remove and Reset Marquee Sign."
3. *Who will perform inspections on the project?*
BenchMark will perform all inspections, but the Contractor is responsible for hiring a testing laboratory to perform all testing, such as compaction and concrete testing.
4. *With the 5% in-state resident preference, does that also apply to the employees being Wyoming residents?*
Yes, the Contractor will need to go through the process for acquiring resident workers as required by state statute for residency status.
5. *Is there an engineer's estimate for this project?*
No, we do not provide the engineer's estimate prior to the bid opening.
6. *Is there any preference for DBE?*
No.
7. *Who will do the staking?*
BenchMark will do all construction staking.
8. *Where can water be obtained? Is there a charge for it?*
Water can be obtained from the County's well at the north end of the east entrance. There is no fee for this water.
9. *Is it known where the power comes from to serve the street lights which must be moved?*
No. The as-constructed plans for the fairgrounds do not show any lights or electrical lines in that area.



ADDENDUM NUMBER 1

Goshen County Fairgrounds West Entrance

February 6, 2013

Addendum Number 1 applies to the Goshen County Fairgrounds West Entrance Project.

The following revisions are made to the Goshen County Fairgrounds West Entrance Project:

1. The bid opening location is changed to the Rendezvous Center Brand Room. Bids which are mailed or sent via UPS/Fed Ex should still be sent to the BenchMark of Torrington office.
2. The size of the signs for the LED-enhanced signs was not specified in the plans. Those signs shall be 36".
3. Only one fairgrounds access point may be closed at any one time.

The following changes have been made to the Goshen County Fairgrounds West Entrance Summary of Estimated Quantities/Proposal Schedule. Discard the Proposal and Proposal Schedule previously issued. The Proposal and Summary of Estimated Quantities/Proposal Schedule form which is submitted for consideration must state "Revised 2/6/13". No changes have been made to the Proposal form, only the Proposal Schedule.

1. Four bollards will be added to protect the sanitary station and four will be added to protect a hydrant near the pathway. A Special Provision is attached to and made a part of this addendum for Placement of Miscellaneous Items.
2. Goshen County will provide all crushed base for the project. The bid items will be changed to 'Place Crushed Base (3")', 'Place Crushed Base (4")', and 'Place Crushed Base (6")'.
3. A bid item for "Sensor System" was left off of the proposal schedule. This item has been added.
4. A bid item for "Removal of White Edge Line" was left off of the proposal schedule. This item has been added.
5. For clarification: The Utility Tube Gate Assembly bid items each consist of two gates of the size specified in the bid item, and all materials and labor necessary to install the gates. A revised Special Provision is attached to and made a part of this addendum for Fencing.

NOTE: All bidders must acknowledge receipt of this addendum with the submittal of their bid.

END OF ADDENDUM 1

**SPECIAL PROVISIONS TO THE
2001 WYOMING PUBLIC WORKS STANDARD SPECIFICATIONS**

**SECTION 04009
PLACEMENT OF MISCELLANEOUS ITEMS
(ADDED SECTION)**

PART 1 GENERAL

1.01 SUMMARY

- A. This section contains information pertaining to items of construction not addressed elsewhere in these special provisions.

PART 2 PRODUCTS

3.01 BOLLARDS

- A. BOLLARDS
1. Bollards shall be Vaughn Concrete Products Precast Concrete Bollards or approved equal.
 2. Bollards shall be yellow in color.
 3. Bollards shall be installed according to manufacturer recommendations.

PART 3 EXECUTION

3.01 CONSTRUCTION

- A. BOLLARDS
1. Bollards shall be placed around the sanitary station and the hydrant as staked by the Engineer.

PART 4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

4.01 METHOD OF MEASUREMENT

- A. Bollards shall be measured for payment by the number of bollards installed.

4.02 BASIS OF PAYMENT

- A. Payment for Bollards will be made at the contract price bid per bollard installed. This price shall constitute full compensation for furnishing and preparation of all materials, placing and all labor, equipment and incidentals necessary to complete this item.
- B. Payment will be made under:

<u>Pay Item</u>	<u>Pay Unit</u>
Bollard	EA

END OF SECTION 04009

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**SPECIAL PROVISIONS TO THE
2001 WYOMING PUBLIC WORKS STANDARD SPECIFICATIONS**

**SECTION 04016
FENCING
(ADDED SECTION)**

PART 1 GENERAL

1.01 SUMMARY

- A. The work under this section shall consist of the removal and disposal of existing vinyl and chain link fencing, and installation of new permanent vinyl fencing and utility tube gates in locations shown on the project plans and as staked by Engineer.
1. Existing vinyl fence to be removed is shown on plan pages R2, R5 and R6.
 2. Existing chain link fence to be removed is shown on plan pages R4, R6 and R7.
 3. New split-rail vinyl fence to be installed is shown on plan pages P3, and P6-P9.
 4. 20' Utility tube gate assembly (10' gates) to be installed is shown on plan page P3.
 5. 24' Utility tube gate assembly (12' gates) to be installed is shown on plan page P9.
- B. Permanent vinyl fencing and utility tube gates shall be installed in accordance with manufacturer's specifications.

PART 2 PRODUCTS

2.01 MATERIALS

- A. All products used shall be approved by the Engineer prior to their installation.

PART 3 EXECUTION

3.01 GENERAL

- A. The location of all new fence and new gates shall be staked by the Engineer.

3.02 REMOVAL OF FENCE

- A. Materials to be removed shall become property of the Contractor.
- B. All holes created by removal of existing posts shall be backfilled and compacted to match ambient soil densities.

3.03 NEW FENCE AND GATES

- A. New Split-Rail Vinyl Fence shall be white vinyl 2-rail ranch style, having a maximum height of 36 inches and a minimum spacing between upright posts of 8 feet.

- B. Utility Tube Gate Assemblies shall be installed in each location as a complete assembly of two (2) gate panels measuring 50 inches high by either 10 or 12 feet long (as designated in the plans), hinged to swing open away from each other and permanently mounted to either round treated wood posts or heavy duty galvanized steel posts.
 - 1. The posts and gates shall be free-standing, and not attached to the new vinyl fencing.
 - 2. Gate Posts shall be 6 feet long installed vertically with 2 feet buried in the ground. Post holes shall be 2 feet deep with a diameter three times the thickness of the post. The post shall be centered in the post hole and the remaining void filled with concrete to a point which is level with surrounding ground.

PART 4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

4.01 METHOD OF MEASUREMENT

- A. Remove Vinyl Fence will be measured by the linear foot of existing vinyl fence removed.
- B. Remove Chain Link Fence will be measured by the linear foot of existing chain link fence removed.
- C. Split-Rail Vinyl Fence shall be measured by the linear foot of white vinyl 2-rail ranch type fence installed.
- D. 20' Utility Tube Gate Assembly (10' gates) shall be measured by the numerical count of each 10-foot gate assembly (as described in Subsection 3.03 Part B of this Section) installed.
- E. 24' Utility Tube Gate Assembly (12' gates) shall be measured by the numerical count of each 12-foot gate assembly (as described in Subsection 3.03 Part B of this Section) installed.

4.02 BASIS OF PAYMENT

- A. The accepted quantity of Remove Vinyl Fence will be paid for at the contract price bid per linear foot of existing vinyl fence removed. This price shall constitute full compensation for furnishing and preparation of all materials, placing and all labor, equipment and incidentals necessary to complete this item.
- B. The accepted quantity of Remove Chain Link Fence will be paid for at the contract price bid per linear foot of existing chain-link fence removed. This price shall constitute full compensation for furnishing and preparation of all materials, placing and all labor, equipment and incidentals necessary to complete this item.
- C. The accepted quantity of Split-Rail Vinyl Fence will be paid for at the contract price bid per linear foot of fence installed. This price shall constitute full compensation for furnishing and preparation of all materials, placing and all labor, equipment and incidentals necessary to complete this item.

- D. The accepted quantity of 20' Utility Tube Gate Assembly (10' gates) will be paid for at the contract price bid per each 10 foot gate assembly installed. This price shall constitute full compensation for furnishing and preparation of all materials, placing and all labor, equipment and incidentals necessary to complete this item.
- E. The accepted quantity of 24' Utility Tube Gate Assembly (12' gates) will be paid for at the contract price bid per each 12 foot gate assembly installed. This price shall constitute full compensation for furnishing and preparation of all materials, placing and all labor, equipment and incidentals necessary to complete this item.
- F. Payment will be made under:

<u>Pay Item</u>	<u>Pay Unit</u>
Remove Vinyl Fence	LF
Remove Chain Link Fence	LF
Split Rail Vinyl Fence	LF
20' Utility Tube Gate Assembly (10' gates)	EA
24' Utility Tube Gate Assembly (12' gates)	EA

END SECTION 04016

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**PART III
PROPOSAL**

**GOSHEN COUNTY
FAIRGROUNDS WEST ENTRANCE**

BIDS CLOSE 1:30 P.M. MST, THURSDAY, FEBRUARY 14, 2013

This Bid is Submitted to: Goshen County Commissioners
P.O. Box 160
Torrington, Wyoming 82240

The undersigned Bidder proposes and, if this Bid is accepted, agrees to enter into an Agreement with Owner in the form included in the Contract Documents, to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the Contract Documents.

Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid Security. This bid will remain open for sixty (60) days after the day of Bid Opening. Bidder will sign the Agreement and submit the Contract Security and other documents required by the Contract Documents within fifteen (15) days after the date of Owner's Notice of Award.

In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:

1. Bidder has examined copies of all the Contract Documents and of the following addenda: (if none, so state)

Date	Number
_____	_____
_____	_____
_____	_____

(receipt of all of which is hereby acknowledged) and also copies of the Advertisement or Invitation to Bid and the Instructions to Bidders;

2. Bidder has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting costs, progress or performance of the Work and has made such independent investigations as Bidder deems necessary;
3. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other Bidder or over Owner;
4. Bidder will complete the Work in accordance with the following Proposal Schedules. It is understood that the Owner has the right to reject any and all bids, also that the Owner may accept any or all Proposal Schedules;

5. Bidder agrees that the work will be substantially completed on or before the dates or within the number of working days indicated in the Agreement;
6. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work on time; and
7. The following documents are attached to and made a condition of this Bid:
 - (a) Required Bid Security in the form of a Bid Bond, certified check or cashier's check in the amount of not less than five percent (5%) of the total sum bid for all schedules; and
 - (b) A tabulation of Subcontractors and other persons and organizations required to be identified in the Bid.

Communications concerning this bid shall be addressed to the address of Bidder indicated on Page III-6 or Page III-7.

SUMMARY OF ESTIMATED QUANTITIES/PROPOSAL SCHEDULE

Item #	Description	Unit	Estimated Quantity	Unit Price	Total Cost
1	Mobilization	LS	1		
2	Bonds and Insurance	LS	1		
3	Quality Control Testing	LS	1		
4	Traffic Control	LS	1		
5	Remove Vinyl Fence	LF	639		
6	Remove Chain Link Fence	LF	430		
7	Remove Tree (>6" Dia.)	EA	40		
8	Remove Water Line	LF	7		
9	Remove & Reset Fire Hydrant	EA	1		
10	Remove & Reset Street Light	EA	3		
11	Remove Informational Sign	EA	1		
12	Remove Single-Post Sign	EA	5		
13	Remove & Reset Marquee Sign	EA	1		
14	Sawcut Bituminous Pavement	LF	646		
15	Remove Bituminous Pavement	SY	197		
16	Sawcut Concrete	LF	24		
17	Remove Concrete Approach	SY	25		

18	Remove Curb & Gutter	LF	365	
19	Remove White Edge Line	LF	171	
20	Unclassified Excavation	CY	3291	
21	Strip and Stockpile Topsoil (6")	CY	827	
22	Place Topsoil (6")	CY	337	
23	18" CMP Culvert	LF	65	
24	18" Flared End	EA	2	
25	Trench Drain	LF	95	
26	Trench Drain Cover	LF	95	
27	Trench Drain Inlet	EA	2	
28	Curb Inlet	EA	1	
29	Place Crushed Base (4")	SY	1293	
30	Place Crushed Base (6")	SY	2046	
31	Place Crushed Base (3")	SY	1368	
32	Non-Colored Concrete Sidewalk (4")	SF	201	
33	Colored Concrete Sidewalk (4")	SF	9819	
34	Colored Concrete Sidewalk (6")	SF	434	
35	ADA Ramp, Type I	EA	1	
36	Variable Message Sign Pad	EA	2	
37	Concrete Pavement	SY	1997	

38	30" Curb & Gutter, Type A	LF	615		
39	Curb Turn Fillet	SF	160		
40	Split-Rail Vinyl Fence	LF	1224		
41	20' Utility Tube Gate Assembly (10' Gates)	LS	1		
42	24' Utility Tube Gate Assembly (12' Gates)	LS	1		
43	Bollard	EA	8		
44	Seeding, Fertilizer and Mulch	AC	0.4		
45	Shrub – Summer Wine Ninebark	EA	105		
46	Drip Irrigation System	LS	1		
47	Solid Line, White	LF	887		
48	Solid Line, Yellow	LF	580		
49	Broken Line, White	LF	303		
50	Dotted Line, White	LF	150		
51	Solid Wide Line, White	LF	213		
52	24" Stop Bar	LF	28		
53	Traffic Arrow	EA	11		
54	Variable Message Sign	EA	2		
55	New Sign, R-1	EA	1		
56	New Sign, Use Right Lane Except to Pass	EA	1		
57	New LED-Enhanced Sign, Use Right Lane	EA	1		

58	New Sign, R2-1	EA	2	
59	New Sign, R3-7	EA	1	
60	New LED-Enhanced Sign, Heavy Side Road Traffic	EA	1	
61	New Sign, R6-1 (L)	EA	2	
62	New Sign, R6-1 (R)	EA	1	
63	New Sign, R5-1	EA	1	
64	New Supplemental Warning Plaque, W16-13P	EA	2	
65	New Sign, W11-2	EA	1	
66	Sensor System	LS	1	
				Bid Subtotal:
67	Force Account	\$	20,000	\$ 20,000.00
				Bid Total:

Company Name: _____ Date: _____

SUBMITTED THIS _____ DAY OF _____, 2013.

Bidder must sign in appropriate block below or on Page III-8. UNSIGNED BIDS WILL NOT BE ACCEPTED.

The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above. Each party to a joint venture must sign.

A SOLE PROPRIETORSHIP

By: _____
Printed Name Signature

Doing Business As: _____

Business Mailing Address: _____

Telephone Number: (_____) _____

A PARTNERSHIP

Firm Name: _____

By: _____
General Partner - Printed Name General Partner - Signature

Business Mailing Address: _____

Telephone Number: (_____) _____

